

**STANDARDS AND ETHICS COMMITTEE – WORK PROGRAMME – 2021/22****APPENDIX A**

<b>TOPIC</b>	<b>OBJECTIVE/OUTCOME</b>	<b>WHO IS RESPONSIBLE?</b>	<b>PRIORITY</b>	<b>STATUS</b>	<b>REPORT TO COMMITTEE</b>
(1) Gifts and Hospitality	To monitor and review the acceptance of gifts and hospitality by Members (annually).	Monitoring Officer	Medium	Scheduled	Early 2022
(2) Code of Conduct Complaints	To receive information on complaints made against Members of the Council alleging breaches of the Code of Conduct (quarterly).	Monitoring Officer	Medium	Ongoing	ON AGENDA
(3) Member Briefings	To publish Member Briefings on the work of the Committee and member conduct issues	Chair / Monitoring Officer	Medium	Scheduled	Early 2022
(4) Training	To consider induction training on the Members' Code of Conduct; and training for group leaders in relation to new duties for Members' conduct	Monitoring Officer	High	Ongoing	Early 2022
(5) Feedback from Observation of Council & Committee meetings	Independent Members to attend Council, Committee and Community Council meetings to become more acquainted with the work of the Councils; and report feedback for consideration by the Committee	Independent Members of the Committee	Medium	Ongoing	As and when feedback is received
(6) Whistleblowing Policy	(1) To monitor reports made under the whistleblowing policy and	Monitoring Officer	Medium	Scheduled	(1) ON AGENDA

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	consider any ethical issues arising;  (2) To review the Whistleblowing Policy to ensure it remains fit for purpose.				(2) Early 2022
(7) Officers Personal Interests	To receive a report on Senior Officers Personal Interests Declarations (annually)	Monitoring Officer / HR	Medium	Scheduled	Summer 2022
(8) Annual Meeting with Group Leaders and Whips	To facilitate ongoing engagement with representatives from all political groups; and consider new duties in relation to Members' conduct (coming into effect in May 2022)	Elected Members	Medium	Scheduled	September 2021
(9) Annual Report 2020/21	Prepare Annual Report 2020/21	Committee Chair/ Monitoring Officer	Medium	Scheduled	ON AGENDA
(10) Social Media Codes	To consider developing (i) a Members' Code of Principles on Social Media Use; and (ii) a Partner Organisations' Code of Practice on Social Media	Monitoring Officer / Committee	Medium	Scheduled	ON AGENDA